



CITY OF SAN BRUNO

Community Services Department

MINUTES

Parks and Recreation Commission

April 17, 2019

1. **Call to Order/Roll Call:** Chair Palmer called the meeting of the Parks and Recreation Commission to order at 6:32 p.m. Commissioners Present: Chair Palmer, Vice Chair Gonzales, Greenberg, Martinucci, Melendrez, Nigel, and Zamattia. Commissioners Excused: Zastrow. Staff Present: Brewer and Venezia.
2. **PLEDGE OF ALLEGIANCE:** Commissioner Greenberg led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **APPROVAL OF MINUTES:** Minutes from February 20, 2019 were accepted unanimously.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:**
7. **UNFINISHED BUSINESS:**
 - a. Presentation by Group 4 Architects Regarding Status of Conceptual Design of New Recreation and Aquatics Center
 - b. Select Sub Committee for Community Recognition Award Process Redesign (Chair Palmer)
Sub Committee will be Chair Palmer, Commissioner Gonzalez, and Commissioner Martinucci.
 - c. Update on Appointment of a New Youth Representative to the Parks and Recreation Commission
Superintendent Brewer stated interviews are being conducted.
 - d. Review and Acceptance of Commissioners Handbook Updates (Chair Palmer)
MSC Melendrez/Martinucci.
 - e. Update Regarding 3.0 Circle Grant Tree Planting Program Details (Superintendent Brewer)
Commissioner Gonzales suggested sharing this on Facebook.
8. **NEW BUSINESS**
 - a. Discussion Regarding Little Library and Bulletin Boards in City Parks
Superintendent Brewer stated that a second Little Library will be installed in the upper park in City Park. Bulletin boards will be maintained by Kelsey Clyma,

Recreation Coordinator, on a weekly basis. The one by the snack bar will either be repaired or replaced.

9. **ITEMS FROM COMMISSIONERS:**

Commissioner Greenberg stated that South San Francisco is starting their 200 tree planting on Saturday. Special needs basketball tournament is on Friday, April 26. Junior Giants signups are on May 4th at the Library. She liked the Activity Guide's summer specialty camps. She did one park tour at Bayshore Circle. She went to Levi Stadium for their orientation for their flag football program.

Commissioner Nigel stated the Sacramento conference was really good. He visited the basketball league several times on Saturday. It is well run and the kids really enjoy it.

10. **ITEMS FROM STAFF:** None.

11. **ADJOURNMENT:** With no other business to be conducted, **Chair Palmer** adjourned the meeting at 8:20 p.m.